



Virginia State Council

Virginia State Council General Assembly Meeting
Friday April 14, 2023; 10 AM EST
Parham Doctor's Hospital, MOB III Room 314
Zoom Meeting ID: 810 7274 9935
Passcode: 242526

<https://state-ena-org.zoom.us/j/81072749935?pwd=U2V6OXF2Tmp0cWRGelhXVndQbTlMd09>

Friday/14/April/2023

Board Members present: Teri Diloy, President; Lauren Plaine, President-Elect; Chris Parker, Treasurer; Melissa Lynch, Secretary; Lisa Scott, Immediate Past President; Lisa Jamerson, Director; Kristal Sullivan, Director

Members and Guests: Kathy Carlson, Pam Carlson, Sara Chaplin, Autumn Davis, Cindy Hearrell, Lynn Howard, Philip Indorf, Amy Krupa, Michele Lee, Tori Martin, Elizabeth Moser, Sara Munoz, Pat O'Donnell, Bonnie Preuss, Jack Rodgers, Jennifer Rosson, Kelly Schmidt, Amy Stewart, Donna Talbot, Michele Thorp, Karen Webb

1. Call to Order

a. Establish Quorum

Discussion/Summary: Meeting called to order at 10:02 AM EST; Members present, quorum established.

Motion: No motion made.

Action: No action necessary.

b. Welcome/Introductions

Discussion/Summary: Members self-introduced by current position and past/current roles.

Motion: No motion made

Action: No action carried.

c. Adoption of Meeting Agenda

Discussion/Summary: Meeting agenda sent out to membership for review.

Motion: Motion made to adopt meeting agenda as presented.

Action: Motion carried; motion passed unanimously.

d. Approval of Minutes

Discussion/Summary: February 2023 meeting minutes were sent out to membership for review. Recommended changes were made.

Motion: Approve the February 2023 meeting minutes with the proposed changes.

Action: Motion carried; motion passed unanimously.

e. Conflict of Interest Disclosure

Discussion/Summary: No conflict to disclose.

Motion: No disclosures.

Action: No action carried.

2. President's Report

Discussion/Summary: The New ESI Handbook is now available online and is free for members. It answers several great questions, including should MDs be responsible for changing ESI levels? Can you elevate and ESI level? Can you assign an ESI level without doing a full assessment? It also



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<https://state-ena-org.zoom.us/j/81072749935?pwd=U2V6OXF2Tmp0cWRGelhXVndQbTlMdz09> addresses bias in the decision-making process. The new membership pricing structure will begin in 2024. Slight changes have been made since our last meeting in February. Seasoned nurses that are new to Emergency nursing will get the new RN pricing. Lifetime memberships will no longer be available for purchase since you can now automatically receive lifetime membership after 20 years of membership. ENA's Town Hall meetings can be viewed on their Facebook page. You can look back and see any meetings you missed. ENA is now accepting nominations for the "20 Under 40" Awards. Applications are due by April 28th. A Virginia member has been selected each year since the award was created. Please nominate a deserving nurse today! Our Treasurer, Chris Parker, has written an article on mentorship in the ED that will be published in the latest issue of ENA Connection magazine. ENA Foundation is accepting academic scholarship applications until April 28th and conference scholarship applications until April 18th. A reminder that per procedures, members are only able to receive one scholarship at a time, whether that be a national, state, or chapter level scholarship. Receiving reimbursement for participating as a delegate in General Assembly does not preclude a member from receiving a scholarship. Applications for research grants will be opening in July. Grants range from \$500 to \$30,000. Applications for ENA National Board of Directors are due by April 28th. Registration is now open for the ENA 5K, a virtual race held during Emergency Nurses Week in October. Virginia was recently assigned a new Board Liaison, Jack Rodgers. Please feel free to reach out to him for anything at jack.rodgers@board.ena.org.

Motion: No motion necessary

Action: No action carried.

3. Treasurer's Report

Discussion/Summary: Main account \$182,108.78. Debit account: \$1,265.97. Chapters: \$170,231.22 as of 3/31/23. The debit account is lower than normal. A fraudulent charge of \$54.33 was made on 3/28/23. Bank of America has issued a refund while they continue to investigate the activity. The source card was deactivated and destroyed. \$3,000 was moved from the debit account to the main account for protection and all debit cards are currently locked. Board members who have debit cards will need to contact Parker prior to using their card. As of 3/31/23, all chapters are in compliance with financial documents. Kudos to the chapter treasurers for their hard work and diligence in helping VENA maintain compliance. Please remember that all reimbursements must have receipts and proper documentation. Any payments (non-reimbursement) must have a W9 filed and sent to the state treasurer before payment is made. This includes scholarships. VENA is continuing the process of moving all chapter bank accounts to Bank of America under VENA's main account. (This motion was approved in April of 2022. Please refer to the meeting minutes from 4/8/2022). Chris Parker recently opened bank accounts for each chapter at Bank of America under the main account. Seed money of \$100 was placed in each account. The membership assessments from National for each chapter will be directly deposited into these new accounts starting this month. Chris Parker will work with each chapter to move their funds over to the new account and close their old bank accounts. The goal is to have this finished for each chapter by the end of the third quarter of this year (September).



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Motion: No motion necessary.

Action: No action carried.

4. Chapter Report Highlights

Discussion/Summary:

1. Central VA (**Ingersoll**) See report. Last meeting was February 21st with the topic being legislative activism and advocacy in Virginia. Next meeting will cover Transgender care on April 18th.
2. Lord Fairfax (**Fitzpatrick**) No report submitted.
3. Northern VA (**Richardson**) No report submitted. Per Pam Carlson, last meeting was March 14th where a Fairfax detective presented information on child abuse and domestic violence.
4. Rappahannock (**Scott**) See report. An email was sent out to chapter members on March 10th in regards to the chapter's probationary status. Dissolution of the chapter will take place if they are not in compliance by May 16th.
5. Roanoke (**Meadows**) No report submitted.
6. Shenandoah (**Rosson**) No report submitted. Rosson stating she will send a report to VENA Secretary.
7. Tidewater (**Munoz**) See report. The last meeting was March 16th. Chapter members were able to attend the Virginia Student Nurses Conference and represent TENA and VENA in February. Britney Ewers, chapter President-elect, was recently accepted in to the 2023 Spring STN Leadership Institute. The next meeting will be April 10th with the topic of mentorship in the ED being covered.

Motion: No motion made.

Action: No action carried.

5. Committee Report Highlights

Discussion/Summary:

1. Membership Committee (**O'Donnell**) See report. As of April 4th, we have 1482 members (slight decrease). We want to remind chapter leaders to continue to reach out to new and expiring members.
2. Government Affairs Committee (**Blicharz**) No report submitted. Day on the Hill is scheduled for May 2-3 in Washington D.C.
3. Injury Prevention Committee (**Stewart**) See report. CarFit training will be available May 22-23. This provides aging drivers with free education on in-vehicle safety features. May is Trauma awareness month. The committee would like to create home safety checklists for patients who are discharged after a fall. Stay tuned for an upcoming meeting to collaborate on this idea.
4. Pediatric/ENPC Committee (**Jamerson**) See report. Working with Trauma/TNCC committee to mirror National with quarterly TNCC/ENPC meetings. Current instructors,

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course directors, and faculty are encouraged to attend VENA's next webinar on 5/18 at 2pm CT.

5. Trauma/TNCC Committee (**Sullivan**) See report. Currently collaborating with Pediatrics/ENPC committee to mirror National.
6. Fundraising Committee (**Thorp**) See report. ENStrong Challenge continues until May 31st. The National goal is to raise \$425,000. As of April 13th, we have raised \$143,051. VENA's goal is \$5,000. As of April 13th, we have raised \$1,180. The committee is currently in the design phase for a t-shirt fundraiser. Thorp reached out to "Virginia is for Lovers" who was not interested in our design. Please reach out to VENA if you have a t-shirt design you would like to submit.
7. Awards and Scholarships Committee (**Johnson**) No report submitted. VENA voted to add Nurse Educator and Emerging Professional Awards to the VENA awards this year.
8. Student Nurse Representative (**Talbot**) See report. VENA board members attended the VA Student RN conference in Harrisonburg on 2/25. VENA had a booth at the conference.
9. Education Committee (**Sullivan**) See report. See below for update on VENA Conference.
10. EMS Advisory Board Representative (**Smith**) No report submitted.
11. Virginia EMSC (**Rasmussen**) See report.
12. Remembrance Committee (**Preuss**) No report submitted. Please reach out to Bonnie Preuss or any VENA Board member if you know of a member in need.
13. Ad Hoc Workgroup: State Restructuring (**Hearrell/Scott**) See report. The next meeting will be held via Zoom on May 17th at 3pm EST. Please document meeting dates and attendance on the Chapter reports submitted to VENA. The Workgroup is reviewing attendance data across the state to measure membership engagement. Please make sure meeting minutes are updated on your chapter's website and that your chapter's website is up to date in general in order to encourage new members to engage. We want to show new members that we are active.
14. Ad Hoc Workgroup: Gun Safety (**Munoz**) No report submitted.

Motion: No motion made.

Action: No action carried.

6. Unfinished Business:

Discussion/Summary: *Rappahannock Chapter.* Lisa Scott is the current chapter president since the chapter was unable to seat a board this year. The chapter is currently on probation due to inactivity. Chapter members were emailed on March 10th informing them of this probation. If the chapter is not within compliance by May 16th, the chapter will be dissolved. VENA, in conjunction with component relations, will be responsible for redistributing the chapter members to the other Virginia chapters. The board will utilize the Virginia zip code map to help with this redistribution.

Motion: No motion made.



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Action: No action carried.

Discussion/Summary: *ENAF State Challenge.* ENAF has currently raised \$172,000 nationally. The National goal is set for \$425,000. Currently Virginia has a goal of \$5,000 and we are at \$1155. We are still waiting on donations from several chapters. Please consider donating, even if it is just \$10. Please specify that your donation is for the Virginia Endowment. Donations can be made at <https://p2p.onecause.com/enstrong2023/team/virginia-state-council>.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *VENA Conference.* We will be returning to the Place at Innsbrook on October 20th for the 2023 VENA Conference. The save the date flyers have been sent out. Conference pricing has not been finalized yet. Will be getting block pricing at a nearby hotel. Currently in the selection process for speakers. 13 applications were received for speakers. This has been narrowed down to 6 speakers who have been asked to submit planning tables by today. The final decision on speakers will be made by April 21st. Thank you to everyone who submitted a survey after last year's conference. This helped the education committee narrow down topics for this year's conference.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *Day on the Hill.* Scheduled for May 2-3 at the Crystal Gateway Marriott in Washington, D.C. 6 Virginia Members will be attending. Cheryl has reached out to these members and has contacted Virginia Senators to schedule meetings. Day one will be education for attendees and Day two will be open for attendees to meet with their state representatives. Currently, we are still waiting to hear from National about this year's focus. Typically, National will provide a one-page infographic to attendees for talking points. Top priorities for ENA are the Workplace Violence Prevention for Health Care and Social Service Workers Act and the Improving Mental Health Access for the Emergency Department Act.

Motion: No motion made.

Action: No action carried.

7. New Business

Discussion/Summary: *2023 Strategic Plan and State Achievement Award.* After reviewing the State Achievement Award application, the VENA board decided that this goal was too lofty for this year. Application wants to see data and outcomes. VENA will focus on building member engagement back up as we prepare to apply for the award down the road. Our focus for 2023 will be mentorship, membership engagement, and recognition. We recognize our State Award winners at gala the night prior to the VENA annual conference in October.



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Motion: No motion made.

Action: No action carried.

Discussion/Summary: *Clinical Topic of Focus.* Virginia has several geographic regions, but we all have the same problems. VENA would like to start offering guided discussions at future meetings with various clinical topics of focus. Please let us know some topics you would like to discuss. Suggested topics include triage, psychiatric holds, and safe care of boarders. Lisa Scott suggested offering topic forums on separate dates. This would give members the opportunity to discuss concerns during “Happy Hour.” Melissa Lynch to reach out to ED Behavioral Health RN, Jenn Martinez about speaking at a future meeting.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *State Awards.* VENA has historically offered 4 awards annually, The Bob Shumate Award, Nurse Advocate Award, Clinical Expertise Award, and VENA Sponsorship Award. The motion was made and passed at the recent VENA Board meeting to add the Nurse Educator Award and Emerging Professional Award this year. The Awards and Scholarship Committee will revise VENA procedures to include these new awards. The call for nominations will be sent out next month. Winners will be recognized at the meeting scheduled for 10/19/23.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *General Assembly.* Resolutions for the 2023 General Assembly are due by May 23. An infographic for writing a resolution is now available on the ENA website. Please take full advantage of your membership by reading the ENA Connect Huddles. Members are asking for feedback and input on resolutions there. This is a great forum for brainstorming.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *EN 2023 Conference.* Will be held in San Diego on September 21-23, 2023. ENA recently posted on Facebook the “Top 9 Hot Education Topics” for EN23.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *Local Conferences.* Please feel free to share upcoming education opportunities with VENA. We will add them to the VENA website and VENA Facebook page.

SESS April 26-27. Virginia Beach.



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CHKD Pediatric Trauma Conference May 19. Virginia Beach.

TEMS Expo May 16-21. Chesapeake.

Riverside Trauma Symposium April 21. Williamsburg.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *Events. Several upcoming virtual education opportunities are available.*

University of North Carolina Trauma Conference (www.tarheeltrauma.org). Lehigh Valley Health Network is offering a conference, "Trauma 2023: Continuum of Care."

Motion: No motion made.

Action: No action carried.

Discussion/Summary: *Open Forum.* Please check your email for the opportunity to provide feedback to ENA National about proposed changes to procedures. One proposed change is that National will require each state to offer a certain number of hours of education annually based on the state's size (page 19 of proposed changes). Many questions have been asked about the upcoming changes to ENA's membership pricing structure, particularly about the lifetime membership designation. The new pricing is set to start July 1st. Please reach out to Matt Hessler at National with any questions.

Motion: No motion made.

Action: No action carried.

8. Meeting Adjourned 12:06 EST

Submitted by:

Melissa Lynch, BSN, RN, CEN (electronically signed)