



Virginia State Council

Virginia State Council General Assembly Meeting

Friday February 12, 2021

10 AM EST

WebEx

Meeting number: 132 642 2665

Password: MFwq8aJE4U4 (63978253 from phones and video systems)

<https://statecounciloftheemergencynursesassociation.my.webex.com/statecounciloftheemergencynursesassociation.my/j.php?MTID=m3443092fabea34450fd1772a319d2c37>

## Meeting Minutes

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Friday, February 12, 2021

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**Board Members present:** Chris Parker, President; Lisa Scott, President-Elect; Alexis Moore, Treasurer; Lauren Plaine, Secretary; Stephanie Fitch, Immediate Past President; Melissa Lynch, Director; Teri Diloy, Director

**Members and Guests present:** Steve Rasmussen, Emily Pope, Veronica Preuss, Kathie Carlson, Cindy Hearrell, Cheryl Blicharz, Janet Kaiser, Cathy Fox, Karen Webb, Kelly Schmidt, Chris York, Janice McKay, Carloine Cheek, Julie Ann, Lisa Dickson, Vanessa Johnson, Kim Harper, Donna Talbet, Tammy Johnson, Lisa Jamerson, Laura Summerlin

### 1. Call to Order

#### a. Establish Quorum

**Discussion/Summary:** Meeting called to order at 10:01 a.m. Required members present, quorum established.

**Motion:** No motion made.

**Action:** No action necessary.

#### b. Welcome/Introductions

**Discussion/Summary:** Member introductions completed to ensure accurate attendance.

**Motion:** No motion made.

**Action:** No action necessary.

#### c. Adoption of Meeting Agenda

**Discussion/Summary:** Meeting yesterday with Sally Snow, ENA Foundation Chair provided new insight to the President requiring changes to posted Agenda.

**Motion:** To add ENA Foundation Scholarship to the New Business Section of the Agenda.

**Action:** Passed unanimously.

#### d. Conflict of Interest Disclosure

**Discussion/Summary:** No conflict-of-interest disclosures made.

**Motion:** No motion made.

**Action:** No action necessary.

### 2. President's Report

**Discussion/Summary:** Parker shared Ron Kraus' message of "Elevate." National will be extending Zoom access to states along with a state email and Microsoft Teams. Parker reminded the group about the influence and impact of resolutions and is available for questions.

**Motion:** No motion made.

**Action:** No action necessary.



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3. Treasurer's Report

**Discussion/Summary:** Main account balance \$201,906.63 and debt account balance \$2,124.34. TNCC reimbursement were re-sent after routing number was incorrect on some checks last year. End of year reports completed; send January reports as soon as possible. 1099s sent out and 2020 taxes will be paid this month. Receipt of DBA came through. External audit can occur, was tabled due to pandemic, but needs to be completed by another group with need for quote updates to complete. Converting to same bank but requires every treasurer to meet in person, which was delayed last year due to the pandemic.

**Motion:** No motion made.

**Action:** No action necessary.

4. Chapter or SIG Reports

**Discussion/Summary:**

- a. Central Virginia Chapter- report attached; plan for teddy bear clinic, desire to return to community, return to student engagement, and giving back to the community.
- b. Lord Fairfax Chapter- report attached; last meeting February 3<sup>rd</sup>, emails and PO box updated, increase community events in 2021.
- c. Northern Virginia Chapter- Vanessa reported recent zoom meeting that was well attended and multiple meetings scheduled with education.
- d. Rappahannock Chapter- report attached; virtually meeting, increase and engage membership, reached out to local ED leadership.
- e. Roanoke Roadrunners Chapter- report attached read in.
- f. Shenandoah Chapter- no report received, no one present at state meeting.
- g. Tidewater Chapter- report attached; plan to increase volunteer opportunities, trivia nights, and student outreach. Next meeting is February 23<sup>rd</sup> on zoom with education about respiratory support for COVID-19.

**Motion:** No motion made.

**Action:** No action necessary.

5. Committee Reports

**Discussion/Summary:**

- a. Membership Committee- report attached read in.
- b. Government Affairs Committee- A new congress started in January federally, which requires bills to be reintroduced. VA workers compensation bill passed the house and is moving to the senate. Many opportunities exist to reach out to your Congressmen and women to advocate. Sign up for EN411 from ENA to receive notifications about advocacy opportunities.
- c. Injury Prevention Committee - report attached read in.
- d. Pediatric Committee- report attached read in.
- e. Trauma Committee- report attached read in.



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- f. Fundraising Committee- This committee seat is available for anyone interested and will be temporarily held by Plaine. Potential fundraising events include: wine tasting, virtual run, t-shirts. National released a fundraising manual available on the website.
- g. Awards and Scholarships- report attached read in.
- h. EMS Advisory Board Representative- Parker replaced by Smith. No report received from Smith, Parker advised they have been unable to meet due to the pandemic.
- i. EMSC Representative- Unable to meet due to pandemic. New Chair with hope to meet this year. Pediatric Readiness Assessment to come out this spring- looking for areas to improve, part of the national agenda.
- j. Student Nurse Representative- Virtual conference later this month for the Virginia Student Nurses Association that VENA will attend, if you want to help please reach out.
- k. Remembrance Committee- Need to share and promote as nothing received from Chair. Will attempt to add section to the website where people can submit needs.

**Motion:** No motion made.

**Action:** No action necessary.

#### 6. Unfinished Business

**Discussion/Summary:** Email Addresses are still needed from Shenandoah. Chapter business should only be conducted through these emails.

**Motion:** No motion made.

**Action:** No action necessary.

**Discussion/Summary:** Peninsula Chapter Funds require current board to reach back out, as nothing came of contact efforts last year.

**Motion:** No motion made.

**Action:** No action necessary.

#### 7. New Business

##### **Discussion/Summary: Board Assignments for Chapters**

As a way to increase engagement, connection, and provide help the State Board has created liaison assignments.

- i. Central VA (Lisa)
- ii. Lord Fairfax (Stephanie)
- iii. Tidewater (Alexus)
- iv. Roanoke (Teri)
- v. Northern VA (Chris)
- vi. Rappahannock (Lauren)
- vii. Shenandoah (Melissa)

**Motion:** No motion made.

**Action:** No action necessary.



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**Discussion/Summary: Committee Engagement**

With a desire for more engagement, the State Board has created liaisons for Committees. A desire for actual committees not just chairs, with quarterly meetings. Liaisons to be supportive role, increase engagement and communication, and answer questions as needed.

- i. Membership Engagement (Melissa)- Student Nurse Representative, Membership, Remembrance
- ii. Education (Chris)- TNCC, ENPC, EMSC
- iii. State Conference (Teri)
- iv. Fundraising (Alexus)
- v. Injury Prevention (Lisa)
- vi. Awards & Scholarships (Lisa)
- vii. Government Affairs (Lauren)

**Motion:** No motion made.

**Action:** No action necessary.

**Discussion/Summary:** State Conference to be held October 29<sup>th</sup> this year either in person, virtual or a combination of both. Director, Teri Diloy to Chair. Help needed with speakers and other roles, please reach out to Teri or the Board to be a part of the committee.

**Motion:** No motion made.

**Action:** No action necessary.

**Discussion/Summary:** ENA Foundation Scholarship options considered due to large amount in back account. EN Care money also donated to VENA but nothing done with these funds to date. More research to be completed before brought back to the members for decision.

**Motion:** No motion made.

**Action:** No action necessary.

8. Meeting Adjourned  
12:23 p.m. EST

Submitted by:

*Lauren Paine, MPA, RN, CEN* (electronically signed)

## Virginia State Council Chapter Report

Date: February 11, 2021

Chapter	
Central Virginia <input type="checkbox"/>	Rappahannock <input type="checkbox"/>
Lord Fairfax <input checked="" type="checkbox"/>	Roanoke <input type="checkbox"/>
Northern Virginia <input type="checkbox"/>	Shenandoah <input type="checkbox"/>
	Tidewater <input type="checkbox"/>

**Last Meeting:** Feb. 3, 2021

**Attendance:** Antoaneta Fitzgerald, Chapter President and Treasurer and Cheryl Blicharz, Chapter President-Elect and Secretary

**Fundraising Activities:** We are hoping to plan a walk/run at a local park in April or May

**Current Membership Number/Recruitment Activities:** [Click here to enter text.](#)

**Educational Activities/Courses:** We would like to schedule a TNCC and an ENPC class in our region sometime this year

**Injury Prevention Activities:** None scheduled at this time

**Community Service Events:** None scheduled at this time

**Recognition of Chapter Members:** [Click here to enter text.](#)

**Participation of Member as a Speaker/Topic:** [Click here to enter text.](#)

**Any Articles Published by Chapter Member:** (Newsletters/Connection/Magazines) [Click here to enter text.](#)

**Student Nurse Activity/Involvement:** [Click here to enter text.](#)

**Any Other Activity Not Addressed:** Announced the chapter's new PO Box address and official board member email addresses: P.O. Box 212 Middletown, VA 22645 Chapter President: [lordfairfaxpresident@gmail.com](mailto:lordfairfaxpresident@gmail.com), Chapter President-elect: [lordfairfaxpresident.elect@gmail.com](mailto:lordfairfaxpresident.elect@gmail.com), Chapter Treasurer: [lordfairfaxtreasurer@gmail.com](mailto:lordfairfaxtreasurer@gmail.com), Chapter Secretary: [lordfairfaxsecretary@gmail.com](mailto:lordfairfaxsecretary@gmail.com)

**Next Meeting:** Wednesday, March 3, 2021 at 1930

**Submitted By:** Cheryl Blicharz, BSN, RN Lord Fairfax Roadrunners President-Elect and Secretary 2021

## Virginia State Council Chapter Report

Date: 2/11/2021

Chapter	
Central Virginia	Rappahannock
Lord Fairfax	Roanoke
Northern Virginia	Shenandoah
	Tidewater

**Last Meeting: Board Meeting was held on 1/23/21, strategic planning session for 2021. Last member meeting was December 2020.**

**Attendance: 5**

**Fundraising Activities: none at this time**

**Current Membership Number/Recruitment Activities: 333 members**

**Educational Activities/Courses: TNCC Feb. 20/21 at CHKD, ENPC March 6/7 at CHKD**

**Injury Prevention Activities: none at this time**

**Community Service Events: none at this time**

**Recognition of Chapter Members: none at this time**

**Participation of Member as a Speaker/Topic: none at this time**

**Any Articles Published by Chapter Member: (Newsletters/Connection/Magazines) none at this time**

**Student Nurse Activity/Involvement: none at this time**

**Any Other Activity Not Addressed: none at this time**

**Next Meeting: February 23, 2021 on Zoom. Education topic: "Respiratory Care for the COVID-19 Patient"**

**Submitted By: Melissa Lynch BSN, RN, CEN, Tidewater Chapter President**

## Virginia State Council Chapter Report

Date: February 10, 2021

Chapter	
Central Virginia <input type="checkbox"/>	Rappahannock <input checked="" type="checkbox"/>
Lord Fairfax <input type="checkbox"/>	Roanoke <input type="checkbox"/>
Northern Virginia <input type="checkbox"/>	Shenandoah <input type="checkbox"/>
Peninsula <input type="checkbox"/>	Tidewater <input type="checkbox"/>

**Last Meeting: December 3, 2020**

**Attendance: 3 ENA Members**

**Fundraising Activities: N/A**

**Current Membership Number/Recruitment Activities: 45 members**

**Educational Activities/Courses: N/A**

**Injury Prevention Activities: N/A**

**Community Service Events: N/A**

**Recognition of Chapter Members: N/A**

**Participation of Member as a Speaker/Topic: N/A**

**Any Articles Published by Chapter Member: (Newsletters/Connection/Magazines): N/A**

**Student Nurse Activity/Involvement: N/A**

**Any Other Activity Not Addressed: N/A**

**Next Meeting: Striving to have quarterly meetings in 2021**

**Submitted By: Sarah Lenker, BSN, RN, CEN, CCRN, NRP**

## Virginia State Council Committee Report

Date: February 8, 2021

Committee	AD HOC	Liaison
<input type="checkbox"/> Education	<input type="checkbox"/> Awards and Scholarships	<input type="checkbox"/> Infant Mortality
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Bylaw/Procedure Revisions	<input type="checkbox"/> EMS Symposium
<input type="checkbox"/> Government Affairs	<input type="checkbox"/> Nominations	<input type="checkbox"/> Governor's EMS Advisory Board Representative
<input type="checkbox"/> IQSIP		<input type="checkbox"/> Legislation Coalition of Virginia Nurses
<input checked="" type="checkbox"/> Membership		<input type="checkbox"/> Student Nurse Representative
<input type="checkbox"/> Pediatric (ENPC)		<input type="checkbox"/> Virginia EMSC
<input type="checkbox"/> Trauma (TNCC)		
<input type="checkbox"/> Website/Communications		

**Committee Goal:** To welcome new members to our state council, provide them with information about the state officers and state meetings, and provide them with their chapter assignment and chapter president's information. Be proactive with expiring memberships sending this information to chapter presidents to remind their members. Send out new member and expiring membership list to chapter presidents or their designee for membership if provided.

**Explain how the Committee is working on meeting the Goal:** Send welcome letters to new members each month. Provide chapter presidents with new member and expiring membership list each month.

**Committee Meeting/Teleconference/Discussion with Chapter Chairs:** [Click here to enter text.](#)

**Committee Activities:** As of February 6, 2021, VA ENA has 1666 members. New members numbered at 23 for the month of January. There are nine members that are not assigned and I will send email to National with chapter assignment this week. Member letters will be sent out next week. After all is sent out, information will be sent to chapter presidents or designee for the chapters to welcome their new members. I will also send out the expiring membership list to chapters in order for them to capture these members.

**Any Other Not Addressed:** We need to constantly remind our members to provide National ENA with any change of address or email in order to continue getting mailings from ENA. I am willing to send that information to National if it is sent to me.

**Submitted By:** Pat O'Donnell BSN RN CEN (VA ENA membership chair)

## Virginia State Council Committee Report

Date: February 12, 2021

Committee	AD HOC	Liaison
<input type="checkbox"/> Education	<input type="checkbox"/> Awards and Scholarships	<input type="checkbox"/> Infant Mortality
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Bylaw/Procedure Revisions	<input type="checkbox"/> EMS Symposium
<input type="checkbox"/> Government Affairs	<input type="checkbox"/> Nominations	<input type="checkbox"/> Governor's EMS Advisory Board Representative
<input type="checkbox"/> IQSIP		<input type="checkbox"/> Legislation Coalition of Virginia Nurses
<input type="checkbox"/> Membership		<input type="checkbox"/> Student Nurse Representative
<input type="checkbox"/> Pediatric (ENPC)		<input type="checkbox"/> Virginia EMSC
<input checked="" type="checkbox"/> Trauma (TNCC)		
<input type="checkbox"/> Website/Communications		

**Committee Goal:** Smooth transition as new TNCC Chair becomes acclimated to role. Promote timely completion of course paperwork to CourseOps. Increase current number of instructor courses and instructors by 10%.

**Explain How the Committee is Working on Meeting the Goal:** Work with State Council leadership for smooth transition and guidance. Collaborate with TNCC Faculty to increase frequency of instructor courses for instructor candidates.

**Committee Meeting/Teleconference/Discussion with Chapter Chairs:** Provide data as requested

**Committee Activities:** N/A

**Any Other Not Addressed:** A total of 9 TNCC Provider courses were completed in December 2020 with 105 students participation. Total for the year 2020, 93 TNCC Provider courses have been held in the state with 897 students certified. There have been three instructor courses adding a total of 10 new instructors to the program. The military has had a total of 105 students participate in 10 courses and has added five new instructors for TNCC. For the year 2021, January certified 62 students in 9 TNCC Provider courses. The military held 3 courses certifying 20 students. Instructor cumulative ratings for the 2020 year were reviewed on 109 instructions. Only one instructor fell below the required 3.0 rating in one of the categories. This will be addressed with the individual instructor and the course director.

**Submitted By:** Janet Kaiser, DNP MSN RN CEN NE-BC

## Virginia State Council Committee Report

**Date:** [Click here to enter text.](#)

Committee	AD HOC	Liaison
<input type="checkbox"/> Education	<input type="checkbox"/> Awards and Scholarships	<input type="checkbox"/> Infant Mortality
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Bylaw/Procedure Revisions	<input type="checkbox"/> EMS Symposium
<input type="checkbox"/> Government Affairs	<input type="checkbox"/> Nominations	<input type="checkbox"/> Governor's EMS Advisory Board Representative
<input checked="" type="checkbox"/> IQSIP		<input type="checkbox"/> Legislation Coalition of Virginia Nurses
<input type="checkbox"/> Membership		<input type="checkbox"/> Student Nurse Representative
<input type="checkbox"/> Pediatric (ENPC)		<input type="checkbox"/> Virginia EMSC
<input type="checkbox"/> Trauma (TNCC)		
<input type="checkbox"/> Website/Communications		

**Committee Goal:** I am hoping that I will have a chance to be more proactive/involved in chapter/state meetings this year. Work with others at local/state level to provide information related to safety & injury prevention.

**Explain How the Committee is Working on Meeting the Goal:** Looking forward to the opportunity to work with others on the state level to improve safety and injury prevention education that can be shared at with local chapters throughout the state.

**Committee Meeting/Teleconference/Discussion with Chapter Chairs:** Attempt to attend state/local chapter meetings as my schedule will allow.

**Committee Activities:** [Click here to enter text.](#)

**Any Other Not Addressed:** [Click here to enter text.](#)

**Submitted By:** Sharon A. Brown, BSN, RN, CEN, TCRN



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Month	What Chapter?	Last Meeting:	Attendance:	Fundraising Activities	Current Membership Number & Recruitment Activities	Educational Activities	Injury Prevention Activities	Community Service Events & Activities	Chapter Member Recognition	Member Speaking Engagements	Articles Published by a Chapter Member (including Newsletters, Connection, Magazines)	Student Nurse Engagement	Next Meeting	What else is going on that you'd like to share?
January	Roanoke	Unofficial Meeting in October	5										February 15	limitations due to covid much like everyone else,
January	Central Virginia	December 15, 2020	6	0	382	none	none	Teddy bear Clinic	none	none	none	NONE	February 16th	none

January	Committee, please move on to section 2													
January	Committee, please move on to section 2													
January	Committee, please move on to section 2													
January	Committee, please move on to section 2													

Which Committee?	Committee Goal	How is the Committee working to meet this goal?	Committee Meetings/Discussions Update	Committee Activity	Anything else not addressed above for the Committee?	Who was this form completed by?
Chapter Report, see section 1						Amy Wimmer President Roanoke Roadrunner 2021
Chapter Report, see section 1						Alexus Moore

Pediatric (ENPC)	Continue classes either in person or now virtual as ENA has revamped the class to work virtually	Giving ENPC directors a chance to explore and use the new options and tools designed to allow for virtual class and recertification options	no meeting		Will give Alexis a report quarterly for reimbursement to local chapters	Laura Summerlin
EMS Symposium	Represent VENA/RN interests	A call for presentations has been sent out state wide. Interested parties should go to VA EMS Symposium web site.	The 2021 Va EMS Symposium has just been announced for Nov. 3rd - 7th.			Steve Rasmussen MSN, RN, CEN, TCRN
Virginia EMSC	Address needs of children	This committee has not met during the recent 2020 Covid period		Meetings have been suspended during Covid period. Informal discussions have taken place between committee members but not for general publication		Steve Rasmussen MSN, RN, CEN, TCRN
Awards & Scholarships	Recognize state nursing members	Will be preparing for award and scholarship submissions	Will be scheduling meeting with committee			Doris Duff