



Virginia State Council

Virginia State Council Business Meeting

Friday August 13, 2021

10 AM EST

Zoom

Meeting ID: 935 8713 8434

Passcode: 151262

<https://state-ena-org.zoom.us/j/93587138434?pwd=ellzMmM3WEZmVjlmckFNZjVMNDNhQT09>

## Meeting Minutes

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Friday/August 13/2021

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**Board of Directors Present:** Chris Parker, President; Lisa Scott, President-Elect; Alexis Moore, Treasurer; Lauren Plaine, Secretary; Stephanie Fitch, Immediate Past President; Melissa Lynch, Director; Teri Diloy, Director

**Members and Guests present:** Cathy Ingersol, Donna Talbot, Cheryl Blicharz, Anna Otey, Shelia Miller, Melissa Griffin, Jean Fitzgerald, Lynn Howard, Kelly Schmidt, Rachel Shumate, Cameron Huston, Mary Vanessa McCain Johnson, Emily Pope, Kathie Carlson, Laura Summerlin, Bonnie Preuss, Cindy Hearrell, Cathy Fox, Janice McKay, Michele Lee, Pam Carlson, Patricia O'Donnell

### 1. Call to Order

#### a. Establish Quorum

**Discussion/Summary:** Meeting called to order at 10:04 a.m. EST. Required members present, quorum established.

**Motion:** No motion made.

**Action:** No action necessary.

#### b. Adoption of Meeting Agenda

**Discussion/Summary:** Chapter and committee reports, see August Meeting Agenda.

**Motion:** To adopt meeting and consent agenda as presented.

**Action:** Motion carried; motion passed unanimously.

#### c. Conflict of Interest Disclosure

**Discussion/Summary:** No additional conflict-of-interest disclosures made.

**Motion:** No motion made.

**Action:** No action necessary.

### 2. President's Report

**Discussion/Summary:** Parker provided an update general ENA business including: an announcement will be made soon regarding General Assembly; the ENA Foundation EN Strong closed out with more than \$410,000 in contributions; congratulations to Lisa Scott on her academic scholarship; 2021 ENA Foundation Seed Grants submission period is Sept. 13 through Oct. 18; EN week is Oct. 10-16 and registration is open for the EN Week 5k; EN University is live; National Elections are rapidly approaching make sure you check and the candidates and vote; and the 2022 call for volunteers is open.

**Motion:** No motion made.

**Action:** No action necessary.



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3. Treasurer's Report

**Discussion/Summary:** The main account currently has \$183,245.65 and the debit account has \$3879.98. TNCC/ENPC assessments have been sent out. Taxes are in process of being filed, and Moore thanked all chapters for submitting for 2019. Moore reports starting to receive payments for state conference. Please send in the July Chapter Treasurer reports. Anticipated expense includes delegate shirts in the next few weeks.

**Motion:** No motion made.

**Action:** No action necessary.

4. New Business

**Discussion/Summary: General Assembly**

Parker completed a review of the Virginia responsibilities document that was sent out to the delegates as well as the delegate handbook. Review of the bylaws amendments as well as the resolutions for this year followed.

**Motion:** No motion made.

**Action:** No action necessary.

5. Unfinished Business

**Discussion/Summary: VENA Conference Update**

Diloy shared that conference registration is open and is still at in-person at current. Discussion occurred around having an in-person conference and polling membership when the date is closer to determine potential financial losses if attendance is low versus the conference being canceled.

**Motion:** No motion made.

**Action:** No action necessary.

**Discussion/Summary: Elections**

Please begin thinking about running for a local or state board position. Chapters, if you feel you will be unable to seat a board, please reach out to a state board member.

**Motion:** No motion made.

**Action:** No action necessary.

**Discussion/Summary: Procedures Update**

A procedures update will be presented to the board and then the membership for approval.

**Motion:** No motion made.

**Action:** No action necessary.

**Discussion/Summary: General Assembly Shirts**



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The shirts for general assembly will be ready next week. Discussion occurred around the potential for a virtual conference and need to still have the shirts.

**Motion:** To mail the General Assembly shirts to delegates.

**Action:** Motion passed, unanimously.

6. Meeting Adjourned

12:59 p.m. EST

Submitted by:

*Lauren Plaine, MPA, RN, CEN* (electronically signed)