

Meeting Minutes

12/June/2020

Board Members Present: Stephanie Fitch, President; Chris Parker, President-Elect, Alexis Moore, Treasurer; Lisa Scott, Secretary; Gary Meadows, Immediate Past President
Board Members Absent: N/A

Members Present: Donna Talbot, Bonne Preuss, Pam Carlson, Janet Kaiser, Lynn Howard, Lauren Plaine, Corbin Martin, Melissa Lynch, Janice McKay, Cindy Hearrell, Laura Whitlow, Romeo Bungar, Sharon Brown, Teri Diloy, Sherine Villegas, Kelly Schmidt, Cathy Fox, Maureen Merkel, Elyssa Wood, Cheryl Blicharz, Pat O'Donnell, Derrick Johnson, Kathie Carlson, Vanessa Johnson, Gene Fitzgerald, Melissa Griffin, Sarah Lenker

Guest Present: Gordon Gillespie, ENA National Board Liaison; Leah Hildabrand, student

1. Call to Order

a. Establish Quorum

Discussion/Summary: Meeting called to order at 1205 pm. Members present, quorum established.

Motion: No motion made.

Action: No action carried.

b. Welcome/Introductions

Discussion/Summary: Brief member introductions were made to take accurate attendance of those on the line. Welcome made to National ENA Board Liaison Gordon Gillespie and his student nurse guest Leah Hildabrand.

Motion: No motion made.

Action: No action carried.

c. Adoption of Consent Agenda

Discussion/Summary: Consent Agenda presented

Motion: Motion made to adopt consent agenda.

Action: Motion carried; motion passed unanimously.

d. Adoption of Meeting Minutes

Discussion/Summary: February and May draft meeting minutes posted on website. Adoption of meeting minutes deferred to a later date due to teleconference meeting.

Motion: No motion made.

Action: No action carried.

e. Conflict of Interest Disclosure

Discussion/Summary: No conflict of interest to disclose.

Motion: No disclosures

Action: No action carried.

2. President's Report

Discussion/Summary: Several Virginia ENA Board members attended ENA's Town Hall on May 29, 2020 and it was revealed that ENA's Annual Conference this year will be completely virtual. As soon as more information is presented it will be shared with members.

Motion: No motion made.

Action: No action carried.

3. Treasurer's Report

Discussion/Summary: Report provided; main account balance is \$168,972.46 and debit account balance is \$2,929.11. Only 2 checks were sent out in the last month (one for membership supplies and the other to submit Articles of Incorporation to the SCC). As a reminder, no chapter should be using a debit card to pay for the National Conference up front. Those transactions must be approved by the state treasurer.

Motion: No motion made.

Action: No action carried.

4. Unfinished Business

Discussion/Summary: State Conference: A Survey Monkey was sent out by the board, 150 people answered. Survey asked 1) Would you pay \$100 to attend an in-person conference in October? 83 people said yes, and 2) Should VENA postpone their conference due to the current pandemic? 76 said yes and 56 said no. This was all before ENA announced their conference would be virtual for the low cost of \$100. Question asked to membership on the line if they want to have a conference this year. Lots of discussion had, several members said to skip it this year and support National's conference. A lot of unanswered questions as to how we would be able to pull off a virtual platform. It was mentioned that SESS had a cancellation clause in their contract however due to the time frame mentioned they had to hire a lawyer to get their money back. Just something to think about going forward, we should make sure there is a disclosure clause to protect us in case something like this pandemic happens again. It was also mentioned that vendor support would be necessary to pull off a virtual conference because media platforms cost money. Motion made and carried (see below). A huge thank you was made to Corbin for all his hard work getting this conference together. He will notify speakers and hopefully all will be interested in speaking next year. Gordon offered an apology on behalf of ENA board for the late notice on making a decision regarding National's conference stating they had issues getting ahold of the hotel in Las Vegas and they also didn't realize how their decision would impact state conferences. Membership voiced their opinion that ENA has made the right decision for the safety of their members and it is much appreciated.

Motion: Motion made for the Virginia State Council to cancel the annual conference for 2020 due to the COVID-19 Pandemic.

Action: Motion passed unanimously, no abstain.

Discussion/Summary: Delegates/General Assembly(GA): As of midnight, Virginia has 19 delegates including the board. The board has discussed possibly using the deposit that is already down at the Sheraton to see if they would let us use rooms so all delegates could meet at a centralized location. The board is also hoping to use money allotted for delegates to be able to reimburse delegates for coming to one central location. Either way, state guidelines will need to be followed. Question raised if there is an option for GA to be voted on from home computers? Answer is unknown, ENA hasn't announced how GA will look just yet. Gordon mentioned ENA is still working on this, the board is meeting weekly, he will try to get answers for us. The Resolutions Committee will be meeting at the end of the month so that may come up as well. It was mentioned that it would be nice have everyone together at a central location. Question raised if the Sheraton gets shut down due to the Pandemic, are we covered? As of now we are not sure, Stephanie will be reaching out to the hotel to ask these types of questions. Concern brought up that we have no idea what this will all look like in September so we should be cautious with trying to get large groups together. The last thing we want to do is bring people together and end up spreading the virus. It was mentioned to possibly have delegates meet within their chapters so the groups will be smaller. Gordon added that Kentucky plans to have small groups within each chapter and he will mention all these concerns to the National Board. Question raised what if President cannot attend due to work scheduling conflicts? Answer is a designee can be appointed. Discussion had with possibly moving the current deposit at the Sheraton to reserve space for 2021 VENA Conference. Discussion had to consider extending deadline for delegate application. It was expressed that members agreed extending the deadline is a good idea. Board will extend delegate application deadline to July 19, 2020. Delegates will be notified by the weekend of June 21st.

Motion: Motion made to move current deposit at the Sheraton to be used for the State Conference in 2021.

Action: Motion passed unanimously, no abstain.

Discussion/Summary: Day off the Hill: Since Day on the Hill was cancelled due to COVID, ENA has decided to do a Virtual Day Off the Hill on July 9th. Anyone who was registered for the previous event should have received an email from ENA with how to register for this virtual session. Only those chosen to previously attend Day on the Hill can attend.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: Elections: Elections are typically held in October and the board would like chapters to start surveying members and begin finding board candidates for 2021. As far as the state goes, there are 2 new elected director positions. Hopefully by the August meeting membership will be able to see the updated Bylaws as they have been submitted to ENA. All chapters are encouraged to make sure they can seat a board. Question raised what will the role of the new directors be? Answer is directors will be executive board voting members. Lots of discussion had and additional details to

come. Comment made that directors could possibly be mentored to take officer board roles in the future as that is how National does it.

Motion: No motion made.

Action: No action carried.

Discussion/Summary: Awards/Scholarships: Doris was unable to attend today so these will be postponed until August meeting, hopefully it will be in person. The VENA board offered a new scholarship this year in lieu of ENA's 50th Anniversary. 2 members applied and the board will be figuring out how to honor these applicants now that the conference is going to be virtual. Motion made to convert those 2 applicants from the original 50th Anniversary Scholarship get virtual conference paid for and for the VENA board to review our financial situation and return to membership at an unknown date an option to offer more scholarships for the virtual conference. Discussion had at length before vote. Motion made to split original motion (see below). Discussion also had at length that delegates should get their virtual conference paid for as part of their reimbursement with some restrictions.

Motion: Motion made that the two applicants from the original 50th Anniversary Scholarship get their virtual conference paid for.

Action: Motion passed unanimously, no abstain.

Motion: Motion made that the VENA Board will review the current financial situation and return to membership an option to offer more scholarships for the virtual conference.

Action: Motion passed unanimously, no abstain.

Motion: Motion made that 2020 Delegates that attend General Assembly, if they attend the Virtual 2020 Conference, will be reimbursed the registration cost of \$100 for the virtual conference.

Action: Motion passed unanimously, no abstain.

5. Meeting Adjourned
2 pm EST

Submitted by:

Lisa C Scott, BSN, RN, CEN (electronically signed)